



## APPLICATION FOR GARDEN CLUB COUNCIL BEAUTIFICATION GRANT

Date of application: Month \_\_\_\_\_ Day \_\_\_\_\_ Year \_\_\_\_\_

### INFORMATION ON PERSON SUBMITTING APPLICATION:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Are you a member of a garden club affiliated with Garden Club Council of Winston-Salem/Forsyth County?

(Circle one) Yes No

If yes, which one? \_\_\_\_\_

### FUNDS REQUEST INFORMATION:

Name of the organization/project that you are requesting funds for: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Organization's Email Address: \_\_\_\_\_ Phone: \_\_\_\_\_

1. Describe your project and include the address of the location where the plant materials will be installed if it is different from the organization address above.

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# THE GARDEN CLUB COUNCIL of Winston-Salem and Forsyth County



2. Describe the plant materials that will be used in the project. Include the variety of plants to be used, container sizes, costs per plants, number of plants of each variety and how these plants will be used in the project design. (Attach additional sheets if necessary, along with detailed landscape design drawings if you have them.)

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3. Who is going to maintain the project once it is completed?

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4. How is the project going to be watered? How close is the nearest water bib?

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5. Please circle yes or no for the following questions:

(a) Do you understand the Council will approve expenses for plant material only? (Circle one) Yes No

(b) Do you understand the Council will not cover expenses for labor, mulch, decorative rocks, gardening tools, irrigation systems, garden furniture, water features, statuary, shipping charges, etc.? Yes No

(c) Do you understand that Council funds are to be used for perennials, trees and shrubbery -- not annuals -- for the long term landscape, not for the year-in and year-out annual garden? Yes No

(d) Do you understand that the Beautification Chairman will collect all invoices from suppliers and will direct the Treasurer to pay only after plants have been received? Yes No

(e) Do you understand that grants are approved for a period of up to three years. At the end of the grant period, all unspent monies will revert to Council funds? Yes No

6. How did you hear about our beautification grants? \_\_\_\_\_

**SIGN** \_\_\_\_\_ **DATE** \_\_\_\_\_

# IMPORTANT GUIDELINES FOR BEAUTIFICATION GRANTS

The Beautification Endowment Fund was established in 1976 to allow the Garden Club Council to support beautification activities and projects.

The Garden Club Council of Winston-Salem and Forsyth County actively seeks non-profit organizations that need funding for landscaping projects. These projects can be in neighborhoods, at schools and in other such public spaces. A request should be sent to the Council as outlined below. The Garden Club Council meets five times each year, in September, November, January, March and May. In order to schedule a meeting of the Beautification Committee, any request must be received at Headquarters by the first day of the month in which the Council meets. Therefore, grant requests must be received by September 1, November 1, January 1, March 1 or May 1.

1. Email us at [gardenclubcouncil@gmail.com](mailto:gardenclubcouncil@gmail.com) for an application.

2. Submit a complete document.

In order to make a decision, we need a plan and the total amount of money needed for the project. The plans do not have to be detailed architectural drawings but the committee would like to see the framework of the project. We will not approve any plan that does not have details of the plant materials to be used. Include variety of plants to be used, container sizes and costs per plant, number of plants of each variety and how these plants will be used in the project design. We are always concerned about maintenance issues. Tell us who will water and maintain the landscape area.

3. The Council will approve expenses for plant material only. We will not cover expenses for labor, mulch, decorative rocks, gardening tools, irrigation systems, garden furniture, water features, statuary, shipping charges, etc.

4. We prefer that projects use our monies for perennials, trees and shrubbery. We have found that there is a constant request for annuals. Our funds are intended to be for the long term landscape, not for the year-in and year-out annual garden.

The process for granting is as follows:

1. A request is sent to the chairman of Beautification.

2. The Beautification Committee meets to approve or deny the request. On occasion, the person requesting funds will be contacted for more information to assure an informed decision by the committee.

3. If approved by the Beautification Committee, the request is then presented to the Executive Board of the Garden Club Council.

4. If approved by the Board, the request is presented to the full Council for approval.

5. The Beautification Chairman collects all invoices from suppliers and directs the Treasurer to pay only after plants have been received.

6. Grants are approved for a period of up to three years. At the end of the grant period, all unspent monies will revert to the Council funds.

Mail or deliver complete project requests to:

Beautification Chairman  
Garden Club Council  
100 Reynolda Village  
Winston-Salem, NC 27106